



City of Manassas, Virginia
Manassas Regional Airport Commission Meeting

MINUTES

Manassas Regional Airport Commission Meeting
Terminal Building - 1st Floor Conference Room
10600 Harry Parrish Boulevard
Manassas, VA 20110
Thursday, December 18, 2025

Call to Order - 7:00 p.m.

Vote to allow virtual attendance (if necessary)

Roll Call

Pledge of Allegiance (Stand)

Comments from the Public

The "Comments from the Public" agenda item is for members of the public to address the Airport Commission for less than three (3) minutes each. Please state your full name, your city/county and state of domicile, and your interest in, and/or affiliation with, the Airport prior to speaking. No prior notice is necessary to speak during this portion of the agenda. Members of the public may also address the Airport Commission for longer than three (3) minutes if they ask the Airport Director for a place on the agenda at least five (5) working days before the meeting or if a member of the public is specifically requested by a Commission Member to address the Commission.

1. Approval of Minutes

1.1 **Approval of Minutes from November 20, 2025**

Member Carla Cox **MOVED** to approve the meeting minutes from November 20, 2025,
SECONDED BY Member Alison Paylor **MOVED** and **CARRIED UNANIMOUSLY**

2. Airport Director's Report

2.1 **Airport Director's Report**

The Chairman, Commission Member Nembhard, and the Director met with PWC Board of Supervisor's Vega and Gordy on Monday and gave them a presentation regarding our progress to transition to Commercial Service.

The Airport Director introduced Mr. Aric Rike as the newest Airport Operations Officer. Mr. Rike spoke about his background and experience.

I am happy to announce the Mr. Mario Reyes was promoted to Airfield Grounds Technician.

The Director had his CIP budget meeting with the City Manager last week. The City Manager had very few questions after the Director completed his briefing.

The Director met with both the GM of APP Jet Center this month, as well as the COO for Chantilly Air.

The Director and the Assistant Airport Director made two field trips this past month to look at Snow Removal Equipment (SRE) buildings. We went to Roanoke, VA and Salisbury, MD.

The offices will be closed on December 24th and 25th to observe the Christmas Holiday. I will be out of the office starting Monday, and will return January 5th. I would like to wish everyone a Merry Christmas, Happy Hanukah, and Happy New Year.

2.2 Revenue, Expenses, Aging and Billing Reports

2.3 Tie-Down, Hangar Occupancy and Noise Report November

2.4 Airport Project Update (Mrs. Jolene Berry, Asst. Airport Director)

3. Presentations

3.1 Resolution Presentation to Cheryl Macias's husband (Chairman Rod Hall and Vice Chairman Anthony McGhee)

3.2 Airport Website Analytics (Mr. Alex Del Valle Mari, Airport Operations)

3.3 Airport Commission Training Video (Mrs. Jolene Berry, Asst. Airport Director)

3.4 Table Top Presentation (Mrs. Jolene Berry, Asst. Airport Director)

4. New Business

4.1 FY 2027 Proposed Revenues (Mr. Juan E. Rivera, Director)

4.2 Approval of 2026 Commission Calendar (Mrs. Jolene Berry, Asst. Airport Director)

5. Old Business

5.1 Airport CIP - Questions regarding projects submitted (Mr. Juan E. Rivera, Director)

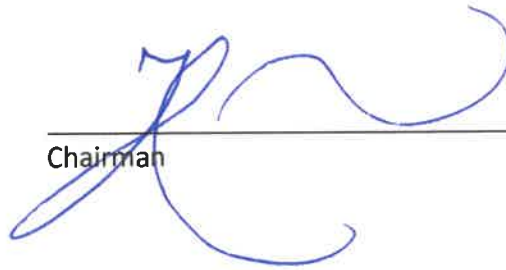
5.2 Update on NW Development Bids (Mr. Juan E. Rivera, Director, 5 minutes)

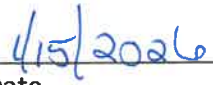
6. Consent Agenda
7. Airport Commission Members Comments
8. City Council Liaison Comments
9. Authorization of a Closed Meeting (Reserved)
10. Certification of a Closed Meeting (Reserved)

Adjournment

Meeting adjourned at 8:52 PM


Secretary


Chairman


Date