



City of Manassas, Virginia
Washington Manassas Airport Commission

MINUTES

**Washington Manassas Airport Commission
Terminal Building - 1st Floor Conference Room
10600 Harry Parrish Boulevard
Manassas, VA 20110
Thursday, May 21, 2026**

The Washington Manassas Regional Airport Commission held its regular meeting in the Manassas Regional Airport, 1st Floor Conference Room on the above date, attended by Chairman Rod Hall; Vice Chairman, Tony McGhee; Member Jakelin Melgar; Member Carla Cox; Member Alison Paylor; Member Phil Smith; Member William Sebesky; Member Bob Sweeney; Member Eileen Preisser; Member Kevin Willis

Airport Personnel in attendance: Jolene Berry, Asst. Airport Director; Nick Carr, Security; Kevin Garber, ARFF Chief; Aric Rike, Operations; Patty Bibber, Secretary

Chairman Rod Hall called the meeting to order at 7:12 pm.

Vote to Allow Virtual Attendance

Vice Chairman Anthony McGhee MOVED to approve Member William Sebesky to attend Commission meeting virtually, **SECONDED BY Member Robert Sweeney MOVED and CARRIED UNANIMOUSLY**

Pledge of Allegiance (Stand)

Comments from the Public

The "Comments from the Public" agenda item is for members of the public to address the Airport Commission for less than three (3) minutes each. Please state your full name, your city/county and state of domicile, and your interest in, and/or affiliation with, the Airport prior to speaking. No prior notice is necessary to speak during this portion of the agenda. Members of the public may also address the Airport Commission for longer than three (3) minutes if they ask the Airport Director for a place on the agenda at least five (5) working days before the meeting or if a member of the public is specifically requested by a Commission Member to address the Commission.

1. Approval of Minutes

Member Robert Sweeney MOVED to approve the meeting minutes from May 21, 2026,
SECONDED BY Member Eileen Preisser MOVED and CARRIED UNANIMOUSLY

2. Airport Director's Report

- 2.1** Mrs. Liz Via-Gossman oversaw the work session attended by the Airport Commission on May 14, 2026. Liz is working to update and package the comments that were received by both staff and commission members and provide them for the next Airport Commission meeting.
- 2.2** OBSERVATION ROAD RELOCATION AND DRAINAGE IMPROVEMENTS - Post-construction, RS&H will complete a LOMR for FEMA. RS&H is working on the Engineer's Report and closing out the project. We are awaiting the third FAA grant for this project. Punch list items are being addressed.
- 2.3** NEW ATC TOWER (DESIGN) - The 95% design development documents have been completed and RS&H. The final design should be completed by mid-April of this year. Bid Advertisement is scheduled for May 4th.
- 100% Issue for Bid Documents – April 14, 2026
 - Bid Advertisement – July 8, 2026
 - Pre-Bid Meeting – May 12, 2026
 - Construction Bid Opening – June 4, 2026
 - Review Bids – June 5-30, 2026
 - FAA BIL Grant Offer, Received and Executed – July 1, 2026
- 2.4** RUNWAY 16L-34R REHABILITATION (DESIGN) - Staff had a 90% design meeting with the FAA, State, Airport Staff and RS&H. RS&H are moving forward with the design.
- City of Manassas Site Plan Approval – April 28, 2026
 - Bid Submittal of City & FAA - April 28, 2026
 - Bid Advertisement – May 12, 2026
 - Pre-Bid Meeting – May 28, 2026
 - Opening – June 16, 2026
 - Construction Grant Application Submission to ADO – June 30, 2026
- 2.5** ARFF STATION RENOVATION - The ARFF Station project is ending. The walk-through has been completed and the contractor is working on punch list items. The contractor is working to finish the shower installation. The airport is waiting for Washington Gas to replace/install a larger gas meter before an occupancy permit can be attained.
- 2.6** EA FOR NEW AIRPORT ATC TOWER - No Change from Last Report - The FONSI was received from the FAA. The Notice of Advertisement for EA and FONSI was published April 23rd. The Airport is expecting a final invoice.

- 2.7** UPDATE SWPPP AND SPCC PLAN - Delta Engineers is working to update the airport's SWPPP and SPCC plans associated with General VPDES that was completed in May. Delta has engaged Bowman (sub consultant) for Update. The State grant (CS0030-54) for this project was extended through 03/31/27. The airport staff provided Delta with a copy of the DEQ permit application which was provided to Bowman. Bowman is waiting to complete the SWPPP/SPCC Plan until the DEQ has issued a new VPDES Industrial Permit which should be later this year.
- 2.8** TAXIWAY B WIDENING PROJECT (DESIGN) - Delta has started design on this project. Field work and surveying was completed in March. Project bidding is expected in December of 2026 with construction anticipated to being in spring of 2027.
- 2.9** AIRPORT FINANCIAL CONSULTANTING PROJECTS - No Change from Last Report - Frasca & Associates, LLC, has reviewed the Airport/Airline Use Agreement and the Air Carrier Incentive Plan and provided comments. They will continue to work on the landing fees.
- 2.10** AIRPORT PERSONNEL – We have had a maintenance employee who has put in his 2-week notice. The position is already being advertised.
- 2.11** RTR REPLACEMENT – The FAA needs to send the Airport a revised RA for the ATCT review which will include the RTR review.
- 2.12** ALP UPDATE – RS&H has given the Airport a price to update the ALP to include the name change and the new layout of the terminal area.

3. Presentations

- 3.1** Quarterly Security Report (Mr. Nick Carr, Security Officer)
- 3.2** Quarterly ARFF Reports (Mr. Kevin Garber, ARFF Chief)
- 3.3** Snow Removal Equipment Building (Mr. Juan Rivera, Airport Director)

4. New Business

- 4.1** Nominations for Airport Commission Chairman and Vice Chairman for FY 2027 from July 1, 2026 – June 30, 2027.

Member Alison Paylor MOVED to nominate the existing Chairman Rod Hall as the Chairman for the FY2027 Airport Commission,
SECONDED BY Member Anthony McGhee MOVED and CARRIED UNANIMOUSLY

Member Alison Paylor MOVED to nominate the existing Vice Chairman Anthony McGhee as the Vice Chairman for the FY2027 Airport Commission,
SECONDED BY Member Phil Smith MOVED and CARRIED UNANIMOUSLY

5. Old Business

6. Consent Agenda

7. Airport Commission Members Comments (If Available)
8. City Council Liaison Comments (Vice Mayor Mark Wolfe)
9. Authorization of a Closed Meeting (Reserved)
10. Certification of a Closed Meeting

Adjournment

Meeting adjourned at 8:01pm

Colene K. Berry
Secretary

[Signature]
Chairman

6/18/26
Date